

QUICK START TOOL 5

Inventory Existing Resources

Including Use of Opioid Settlement Funds

Start with what your community already has.

Use this worksheet to identify existing prevention, treatment, recovery, overdose response, and support resources; document how they are funded; and show where opioid settlement funds are already supporting the local response. Inventory first - then decide what to strengthen, connect, expand, or add.

Municipality

Planning Lead / Coordinator

Date

1. Inventory programs, services, and community assets

AREA	WHAT EXISTS / WHO LEADS	WHO / WHERE SERVED	FUNDING SOURCE(S)	CAPACITY / NOTES
Prevention & public education Schools, youth, outreach, awareness				
Overdose prevention & response Naloxone, EMS, post-overdose support				
Treatment & recovery Referral, MOUD, recovery services				
Family / social supports Housing, transportation, family supports				
Data / coordination / other Planning, evaluation, workforce, navigation				

FUNDING SOURCES TO CHECK ☐ Municipal budget ☐ Opioid settlement ☐ State / federal grant ☐ Insurance / Medicaid ☐ Partner / in-kind

2. Track current use of opioid settlement funds

Use municipal finance and required reporting records as the source of truth. Settlement funds should support the plan - not become the plan.

Funds received / available to date

Funds committed / awarded

Funds spent to date

SETTLEMENT-FUNDED ACTIVITY	LEAD / PARTNER	APPROVED USE / PLAN PRIORITY	AMOUNT	STATUS / RESULT

3. Use the inventory to guide next steps

STRENGTHEN / EXPAND
What is working and worth building on?

CONNECT / COORDINATE
Where can partners, referrals, or funding align better?

GAP / FUNDING ACTION
What is missing, duplicated, or not reaching people?