**A Congregational Checklist for Assessing Substance Abuse Prevention and Recovery Needs**

The following are elements of a comprehensive congregational effort.

The checklistadaptedfrom People of Faith, Partners in Preventionis designed to assist individuals or planning groups to assess current efforts and plan future policies and programs.

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| Elements | Yes | No | Action Needed | Person Responsible | Timeframe |
| A planning group of clergy, lay leaders, youth, parents, seniors and others develop and implement and maintain alcohol, tobacco and illicit drug use prevention and recovery programs. |   |   |   |   |   |   |   |
| A substance abuse prevention and recovery team has been organized and trained to provide ongoing prevention and recovery services and programs within the congregation. |   |   |   |   |   |   |   |
| Clergy and lay staff participate in/with other community groups in planning prevention and recovery programs. |   |   |   |   |   |   |   |
| An alcohol, tobacco and other drug position/policy for the congregation exists |   |   |   |   |   |   |   |
| Collaboration occurs with other local faith groups regarding alcohol, tobacco and other drug issues. |   |   |   |   |   |   |   |
| Procedures are in place to follow when a staff or congregational member seeks help for a personal/family problem |   |   |   |   |   |   |   |
| Elements | Yes | No | Action Needed | Person Responsible | Timeframe |
| The congregation offers a support system for members returning to the congregational community after completing therapy or treatment. |   |   |   |   |   |   |   |
| A special ministry to those affected by alcohol and other drug problems is provided. |   |   |   |   |   |   |   |
| Clergy and lay leaders participate in continuing education and training in substance abuse prevention and recovery programs. |   |   |   |   |   |   |   |
| Substance abuse prevention and recovery information are integrated into the congregation’s ongoing education programs and publications. |   |   |   |   |   |   |   |
| A wide variety of alcohol, tobacco and other drug-free activities for youth are regularly scheduled with emphasis during the summer months/vacation periods. |   |   |   |   |   |   |   |
| A current listing of assessment, treatment and recovery resources available within the community is available to all members. |   |   |   |   |   |   |   |
| Substance abuse prevention and recovery information is included in regular communications of the congregation such as worship service bulletins, newsletters, and literature racks. |   |   |   |   |   |   |   |
| Meeting space for Alcoholics Anonymous, Al-Anon, A.C.O.A. or other support groups is available. |   |   |   |   |   |   |   |